



## ACH Authorization Form

(US banks only)

Attention Valued Supplier,

**ACH reduces time and resources required in handling checks resulting in the reduction of payment issues related to lost, stolen or misdirected checks. AVANGRID uses Automated Clearing House/Electronic Funds Transfer (CTX) Authorization**

**Please use the form below and AVANGRID will update their system to pay directly to your financial institution.**

**\*For secure account verification voided check is required or a signed bank or company letterhead\***

Vendor/Supplier number: \_\_\_\_\_ Last 4 digits of Tax ID Number: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Bank City/State: \_\_\_\_\_

Type of Account (check one): Savings: \_\_\_\_\_ Checking: \_\_\_\_\_

ABA Routing Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Email address to email ACH payment advice: \_\_\_\_\_

**Note: all ACH payment advices will be sent via email. A paper remittance will not be mailed.**

This form will authorize all payments to be automatically deposited into the banking institution designated. My signature below indicates I have verified and confirmed that all of the above information provided is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Print name

**There are three ways to submit Banking information to AVANGRID.**

- **Please visit your *My Information* account and upload original documents required**
- **Submit this form and original documents required to your Business contact at Avangrid**
- **Or send this form and original documents to:**

Avangrid Management Co.  
Attention: Accounts Payable Dept.  
162 Canco Road  
Portland, ME 04103-4219

Questions? Please email: [vendormaintenance\\_adminUSA@avangrid.com](mailto:vendormaintenance_adminUSA@avangrid.com)

Avangrid Renewables | Berkshire Gas | Central Maine Power | CNG | Maine Natural Gas | NYSEG | RG&E | SCG | UI | Union Water Power

Internal Use