

**School Solar Program - Pre-Application Checklist
for the Non-Residential Renewable Energy Solutions (“NRES”) Program**

A completed form must be uploaded with a Bid for any Project seeking to participate in the
NRES School Solar Program Request for Proposal (“RFP”).

Requirement	Completed?
Submission of this form is an attestation that the School Solar Project has received all required municipal approvals (not including necessary permits).	
For projects that will be constructed on a rooftop, submission of this form is an attestation that a structural study has been completed. The building roof is of an age and condition capable of supporting the solar installation for the duration of the 20-year Tariff Agreement.	
Submission of this form is an attestation that the School Solar Project has secured authorization for the required capital to build the Project.	
Submission of this form is an attestation that the School Solar Project has submitted a Request for Proposals (“RFP”) to Project installers to build the project. The RFP must be uploaded with the online Bid.	
A letter from a municipal building official acknowledging that the proposed School Solar Project has a viable pathway through the local permitting process must be uploaded with the online Bid.	
Provide the Interconnection Application number in the online bid so the EDC can document a Fully Executed Interconnection Agreement.	
Proof of Site Control must be uploaded with the online Bid. See Section 3.4.4 of the NRES Program Manual.	
A recent copy of the customer electric bill must be uploaded with the online Bid.	
A complete Bid Certification Form must be uploaded with the online Bid.	

Bid submissions must also include all required documentation listed in Section 2.4 of the NRES RFP.

Customer Signature

Tariff Agreement Customer _____

(Exact legal name of Tariff Agreement Customer)

Signature of Tariff Agreement Customer
(or a Representative of): _____

Print or Type Name of
Tariff Agreement Customer
(or a Representative of): _____

(duly authorized)

Title: _____

Date Signed: _____

Installer Signature

Installer: _____

(Exact legal name of Individual or Business installing the project)

Signature of Installer
(or a Representative of): _____

Print or Type Name of Installer
(or Representative of): _____

(duly authorized)

Title: _____

Date Signed: _____

Note: Electronic
signatures
are not acceptable

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Notary Public – Please fill out and sign the following:

Subscribed and sworn before me, this _____ day of _____ 20____

Print or Type Name of Notary Public: _____

Commission Number: _____

Signature: _____

Commission Expiration Date: _____